

# City of Fremont's DDA Revolving Loan Fund Loan Application

## General Information

Address of Property/Project: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Company Representative & Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

## Business Form

\_\_\_\_\_ Public Corporation

\_\_\_\_\_ Private Corporation

\_\_\_\_\_ S-Corporation

\_\_\_\_\_ LLC

\_\_\_\_\_ Partnership

\_\_\_\_\_ Sole- Proprietorship

Date Established: \_\_\_\_\_

## Professional Assistance

Bank & Contact: \_\_\_\_\_

Address & Telephone: \_\_\_\_\_

Accountant & Contact: \_\_\_\_\_

Address & Telephone: \_\_\_\_\_

Legal Counsel & Contact: \_\_\_\_\_

Address & Telephone: \_\_\_\_\_

## Indebtedness

Furnish the following information on all installment debts, contracts, capital leases, note and mortgages payable.

To Whom Payable

Original Date

Original Amount

Present Balance

Maturity Date

Rate of Interest

Monthly Payment

Current or Delinquent

## Employment

Existing Employees: Full time \_\_\_\_\_ Part Time \_\_\_\_\_

New Employees: Full time \_\_\_\_\_ Part Time \_\_\_\_\_

Expected in 2 years following the loan

**Please describe the project in detail and how the loan will be used:**

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**Please outline the project costs:**

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**Please outline how the entire project will be funded:**

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**Please outline the loan amount requested:** \_\_\_\_\_

**Please outline how long you want/need to repay the loan (up to five years):**

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**Please attach the following:**

- A detailed plan that is consistent with the Fremont Façade Improvement Program guidelines and which illustrates the proposed improvements.
- A construction schedule, from start to finish, must be submitted with the application. All required permits must be acquired before the start of construction.
- A detailed break out of all costs, including a signed estimate from a qualified contractor.
- \$25.00 application fee: There is a \$25.00 application fee due when the application is submitted. This fee will be refunded if a project is not approved or if the project is approved and completed. Applicants who receive a loan award and do not complete the project will forfeit this application fee.

- Proof that all real and personal property taxes and utility obligations are current.
- Proof of insurance on the property
- A business plan, demonstrating long-term plans for the business
- A current credit report
- Prior two years, personal tax returns

**Certification**

I certify that all information in this application and all information furnished in support of this application is true and complete to the best of my knowledge and belief. I understand that you will rely on this information in deciding whether to grant credit to me or my firm. I understand that any false statement in this application or in information furnished in support of this application may disqualify me and my firm from consideration for a loan from the City of Fremont’s DDA Revolving Loan Fund.

I understand you will retain this information whether or not this application is approved. My firm and I also understand that the City of Fremont does not guarantee in any way that this financing will be secured.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date