

**MEETING MINUTES
DOWNTOWN DEVELOPMENT AUTHORITY (DDA) SUBCOMMITTEE**

Thursday, August 28, 2008
Fremont City Hall
Training Room
3:00 PM – 4:00 PM

MEETING OF THE DDA PARKING SUBCOMMITTEE

Call to Order

The DDA Parking Subcommittee was called to order at 3:07 PM.

Parking Subcommittee

Members Present	Marianne Boerigter	Executive Director, Newaygo County Council for the Arts
	Becky Laing-Austin	Fremont Business Owner
	Jim Rynberg	Fremont Mayor
	Gerry Rich	Fremont Property Owner
	Ron Vliem	Executive Director, Fremont Area of Chamber of Commerce
	Lon Vredevelt	DDA Chair
Members Absent	Bob Stehouwer	Fremont Property and Business Owner
Staff Present	Michele Ribant	Neighborhood & Economic Development Director

Discussion on Joint Refuse Enclosures and Recycling in Downtown Fremont

Michele Ribant said that in the 2008/2009 DDA budget, funding was allocated for temporary common refuse enclosures to be built in the NW, SW and SE Downtown parking lots. It was the consensus of the DDA Parking Subcommittee that two refuse enclosures per block would be built in locations that were spaced evenly throughout the block. Michele Ribant is to consult with Lon Vredevelt as to the final exact locations.

Michele Ribant distributed a formula for assessing refuse pick-up developed by Grand Haven. It weighted each downtown use from 1 – 6 with “residential” being the least intensive use (1) and with “restaurants” being the most intensive use (6). The formula requires the most intensive use to pay six times more per month than the least intensive use.

Michele Ribant indicated that she will have to inform Allied Waste as to how much trash is estimated to be picked up each week; and then, Allied Management will have to give

the City a cost figure for the service. The City will then run a formula based on Grand Haven's to determine each business' total cost for refuse service annually.

Michele Ribant reported that the property owner will be assessed quarterly on the utility billing statement. The Subcommittee did not want any business to be able to opt out. They wanted the City to ask the Fremont Post Office to take part in the program. They wanted to evaluate the formula once it was applied to Downtown Fremont. The Subcommittee may want to make adjustments. For example, they may want to have a level 1 office category and a level 2 office category, depending on how the formula works out. The Subcommittee indicated that if it turns out according to the formula that property owners will have to pay more than what they are currently paying, then they will want the City to send out an RFP to make sure a fair price for the service is obtained. The new enclosures will have a place for recycling, so the thought is that there would be less refuse to pick up, so the cost per month for each business should be less than what each business is currently paying.

Gerry Rich recommended that the City get pricing information from RMS because he indicated that they assess a fixed fee per month for the service. Michele Ribant indicated she will contact them.

The Subcommittee wants to promote recycling Downtown Fremont. There was talk about establishing a "Green Program". The refuse enclosures will include space for recycling both boxes and paper to start, but in the future, the Subcommittee would like other types of recyclables to be picked up.

Michele Ribant indicated that she will strive to have the enclosures built and a pay structure in place by the end of October 2008. She indicated that the City's DPW staff will build the enclosures.

Adjournment

There being no further business of the Subcommittee, the meeting adjourned at 3:45 PM.