

**DOWNTOWN DEVELOPMENT AUTHORITY (DDA)  
FAÇADE / HISTORIC PRESERVATION SUBCOMMITTEE  
MEETING MINUTES**

**Monday, June 18, 2007  
4:00 PM – 5:00 PM  
Fremont City Hall  
Council Chambers**

**Call to Order**

The Façade/Historic Preservation Subcommittee meeting was called to order at 4:07 PM.

<b>Members Present:</b>	Marianne Boerigter Bonnie Erber Gerry Rich James Rynberg	Director, Newaygo County Council for the Arts Community Member Downtown Property/Business Owner Fremont City Mayor
<b>Members Absent:</b>	Peter Lance Mary Robart Ron Vliem	Community Member Downtown Property/Business Owner Executive Director, Fremont Area Chamber of Commerce
<b>Staff Present:</b>	Michele Ribant	Fremont Neighborhood & Economic Development Director

**Opening Remarks**

Chair Boerigter opened the meeting by informing the Subcommittee that the minutes from the May 21, 2007 Façade/Historic Preservation Subcommittee meeting were in their agenda packets for their information. She also said that an updated copy of the Fremont Façade Improvement Program Guidelines were in their agenda packets.

**Downtown Fremont Façade Improvement Program – 12 W. Main Street**

Chair Boerigter indicated that the owners of 12 W. Main Street in Downtown Fremont made application for funds through the façade grant program, and the application was for both the front and rear façade, and that \$8,500.00 was requested for each façade.

Gerry Rich said he was the contractor that put the cost proposal together for the façade work that is proposed to be performed at 12 W. Main. Mr. Rich went through his written proposal for each façade. He indicated that the front façade would cost \$22,972.78, and the rear façade would cost \$18,675.23.

Since Gerry Rich is the contractor for the owners of 12 W. Main, he recused himself from the vote.

After some discussion, a motion was made by Bonnie Erber, seconded by Jim Rynberg and carried to approve funding for the owners of 12 W. Main Street in Fremont, MI through the Downtown Fremont Façade Improvement Grant Program for the renovation of the front façade in the amount of \$8,500.00 and the rear façade in the amount of \$8,500.00 for a total cost of \$17,000.00, subject to fund availability approved by the Fremont City Council.

The Subcommittee made it clear that before the City would sign the grant contract with the property owner, the owner or his contractor would have to appear before the DDA Façade/Historic Preservation Subcommittee to present the façade designs (e.g., awning colors and style). Mr. Rich was going to contact the property owners to inform them of the need for a design review.

### **Downtown Fremont Façade Improvement Program – 11 E. Main Street**

Chair Boerigter informed the Subcommittee that an application with a proposal for work to be performed on the front façade of the property located at 11 E. Main Street was submitted by the property owners that day and that the proposal was handed out to them. Ms. Boerigter reviewed the proposal with the Subcommittee, and then indicated that the renovations to the front façade were estimated to be \$24,850.00 and that the property owners were requesting \$8,500.00 through the grant program.

The question came up as to whether the proposed stucco exterior was in keeping with the Façade Improvement Design Guidelines. Michele Ribant indicated that she has a call into Hooker DeJong Architects to clarify whether stucco is an appropriate building material that is in keeping with the Design Guidelines. Michele Ribant said the property owners are open to cleaning the brick on the building if the cost is not too prohibitive, but if it is too expensive, they want to use stucco. The Subcommittee plans to further discuss this issue at the design review meeting, which Michele Ribant will set up.

After some discussion, a motion was made by Gerry Rich, seconded by Bonnie Erber and carried to approve funding for the owners of 11 E. Main Street in Fremont, MI through the Downtown Fremont Façade Improvement Grant Program for the renovation of the front façade in the amount of \$8,500.00, subject to fund availability approved by the Fremont City Council.

### **Next Meeting**

The next meeting of the DDA Façade/Historic Preservation Subcommittee meeting will be scheduled on an as-needed basis.

### **Adjournment**

There being no further business of the Subcommittee, the meeting adjourned at 4:50 PM.