

**MEETING MINUTES  
DOWNTOWN DEVELOPMENT AUTHORITY (DDA) SUBCOMMITTEE**

Tuesday, February 12, 2008  
Fremont City Hall  
Council Chambers  
4:00 PM – 5:00 PM

**MEETING OF THE DDA PARKING SUBCOMMITTEE**

**Call to Order**

The DDA Parking Subcommittee was called to order at 4:03 PM.

**Parking Subcommittee  
Members Present**

Marianne Boerigter	Executive Director, Newaygo County Council for the Arts
Becky Laing-Austin	Fremont Business Owner
Jim Rynberg	Fremont Mayor
Gerry Rich	Fremont Property Owner

**Members Absent**

Lon Vredeveld	DDA Chair
Bob Stehouwer	Fremont Property and Business Owner
Ron Vliem	Executive Director, Fremont Area Chamber of Commerce

**Staff Present**

Michele Ribant	Neighborhood & Economic Development Director
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**Discussion on Downtown Parking Assessment**

The Subcommittee was given updated worksheets, one updated worksheet representing the Zeeland model for a parking assessment, and one updated worksheet representing the former Fremont model for a parking assessment. Michele Ribant indicated that she updated the assessment models to include parking credits for each property that provided any kind of public parking and to include some property (Deur Speet) that was not included in the original worksheets.

The Subcommittee indicated that they liked the Zeeland model best because they felt it was more equitable for all property owners. They had the following recommendations regarding the parking assessment:

- That the parking assessment be billed quarterly so as to make the payments more reasonable and that perhaps the assessment could be included on the utility bill.
- That a two year budget be developed so that businesses can plan appropriately for the expense.
- That when the City implements the parking voucher system for renters, that they do not get charge \$25.00 per car since the Zeeland formula already includes that amount in the formula. They suggested that an administration fee of \$10.00 be charged for the parking voucher system.
- If possible, that a letter to property owners be sent giving them a heads up on the parking assessment.

Michele Ribant said she would fine-tune the Zeeland Parking Assessment formula that was customized for Fremont to make sure that all the appropriate businesses are included and that all the information is accurate (e.g., sq. ft of business area).

### **Adjournment**

There being no further business of the Subcommittee, the meeting adjourned at 4:53 PM.