

**Meeting Minutes**  
**Fremont Downtown Development Authority (DDA)**

**Wednesday, November 16, 2011**  
**7:30 AM – 8:30 AM**  
**Fremont City Hall**  
**Council Chambers**

**Call to Order**

The meeting was called to order at 7:39 a.m. by chair Lon Vredeveld.

<b>Members Present:</b>	Lon Vredeveld	DDA Chair
	Marianne Boerigter	Executive Director, Newaygo County Council for the Arts
	Sheryl Miller	Downtown Business/Property Owner
	James M. Rynberg	Fremont Mayor
	Bob Stehouwer	Downtown Business/Property Owner
	Rob Zeldenrust	DDA District Business Manager

<b>Members Absent:</b>	Kim Deur	Downtown Business/Property Owner
	Randy Stasik	Chief Executive Officer, Spectrum Health – Gerber Memorial
	Ron Vliem	Executive Director, Fremont Area Chamber of Commerce
	Gail Warnement	Executive Director, Newaygo Conservation District
	Chris Youker	Downtown Business Owner

<b>Guests Present:</b>	Bonnie Erber	DDA Marketing Chair
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<b>Staff Present:</b>	Michele Ribant	Fremont Neighborhood & Economic Development Director
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**Approval of DDA Minutes**

A motion was made by Marianne Boerigter, seconded by Bob Stehouwer and carried to approve the minutes from the October 5, 2011 DDA meeting.

**Acceptance of Subcommittee Minutes**

The DDA accepted the minutes from the November 1, 2011 DDA Façade/Historic Preservation Subcommittee.

## **Update on the Façade/Historic Preservation Subcommittee**

### **A. Consideration of Funding Request – Façade Improvement Grant Program (20 W. Main Street)**

Mayor Rynberg outlined the funding request for 20 W. Main Street as follows:

#### **20 W. Main Street**

Norris Electric

Owner: Phyllis E. Norris

##### Front Façade:

- Remove and dispose of brick on front of building
- Re-brick area with new brick
- Rebuilding of parapet wall-allowance
- Painting of store front and re-caulking
- Replace damage or rotting boards
- New roof

Funding Requested: \$5,038.50

##### Rear Façade:

- Paint back of store
- Re-roofing of back mansard roof
- Loading dock bumper
- New roof

Funding requested: \$3,388.50

Total Funding Request: \$8,427.00

Mayor Rynberg said that new brick will be used on the front facades, but the brick will match very closely the original brick and the same brick design on the building will be emulated. It was pointed out that the colors for the lettering, the doors and trim are approved colors in the Façade Improvement Design Guidelines. The colors to be used are: Classic Ivory, Polished Mahogany and Avocado.

Mayor Rynberg indicated that just about all the funding available in the 2011/12 fiscal year for the Fremont Façade Improvement Program has been expended. Michele Ribant indicated that the Program has about \$500.00 left and that she received a request for this funding for signage. She indicated that the DDA Façade/Historic Preservation Subcommittee will meet and make a recommendation directly to the City Council since the funding request is under \$3,000.00.

A motion was made by Rob Zeldenrust, seconded by Marianne Boerigter and carried to recommend to the Fremont City Council approval of the funding request through the

Fremont Façade Improvement Grant program for front facade work as outlined above in the amount of \$5,038.50 and for rear façade work as outlined above in the amount of \$3,388.50 for a total funding request of \$8,427.00 for façade work to be performed at 20 W. Main Street.

### **Update on the DDA Public Art Program**

Marianne Boerigter, chair of the DDA Public Art Subcommittee, informed the DDA that the DDA Public Art Subcommittee is fundraising for a piece of public art to be placed at 37 E. Main Street. She said there are grants available for art-centered community projects through the “Build Communities Through Art” program; the funds come from the National Endowment for the Art Fund. She indicated that a pre-application was sent and that we find out on or around January 2, 2012 if we are invited to submit a full application. Ms. Boerigter went on to say that the contract for the artist to create the public art (set of paintings) has been approved by the Fremont City Council.

Bonnie Erber indicated that she will spear-head another fundraising dinner for the project in spring of 2012.

### **Consumers Energy Small Business Solutions Program**

Lon Vredevelde indicated that an informational meeting on the Consumers Energy Small Business Solutions program will be held at the Fremont City Hall on Tuesday, November 29, 2011 at 5:30 p.m. He encouraged DDA members to let other business owners know about the meeting. He referred the DDA to the information flyer in their agenda packet.

### **Community Updates**

Community updates were given.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

There was no new business.

### **Next Meeting**

To be determined.

### **Adjournment**

There being no other business of the DDA, the meeting adjourned at 8:24 a.m.