

**MEETING MINUTES
DOWNTOWN DEVELOPMENT AUTHORITY (DDA) SUBCOMMITTEE**

Tuesday, November 11, 2008
Fremont City Hall
Council Chambers
3:00 PM – 4:00 PM

MEETING OF THE DDA PARKING SUBCOMMITTEE

Call to Order

The DDA Parking Subcommittee was called to order by Lon Vredeveld at 3:07 PM.

Parking Subcommittee

Members Present:	Marianne Boerigter	Executive Director, Newaygo County Council for the Arts
	Becky Laing-Austin	Fremont Business Owner
	Jim Rynberg	Fremont Mayor
	Ron Vliem	Executive Director, Fremont Area Chamber of Commerce
	Lon Vredeveld	DDA Chair
Members Absent:	Gerry Rich	Fremont Property Owner
	Bob Stehouwer	Fremont Property and Business Owner
Staff Present:	Todd Blake	Fremont Interim City Manager
	Michele Ribant	Neighborhood & Economic Development Director

Discussion on Joint Refuse Enclosures and Recycling in Downtown Fremont

It was reported that there are two (2) common refuse enclosures on each of the four (4) downtown blocks in Fremont and that six (6) of the eight (8) enclosures are temporary until permanent ones are built.

Todd Blake reviewed the proposed formula for the Downtown Common Refuse Service with the Subcommittee. He indicated that the spreadsheet was based on quarterly rates. He explained that different types of businesses were weighted differently based upon the amount of refuse that the type of business can be expected to generate. The City is working with Allied Waste. Allied Waste indicated that no extra charges, such as a gas surcharges will be added. It was reported that the rate was based on trash being picked up once a week for seven (7) of the eight (8) containers and twice a week for one of the containers. The containers will be eight (8) yard containers. Mr. Blake indicated that the

City built in a 5% administration charge to cover special situations, such as vacancies. It was the consensus of the Subcommittee that the rates were definitely reasonable.

Michele Ribant indicated that one or two businesses, such as the Post Office may be included in the downtown common refuse service program. Lon Vredevelde suggested adding some businesses on Sheridan to the program. It was decided that the City should consider adding those businesses in a future year after the program is rolled out and fine-tuned.

It was explained that the program will be rolled out on January 1, 2008. The City will work with Allied Waste to have all the miscellaneous carts behind the businesses removed. It was also explained that the City would be billed by Allied Waste and that the property owners, in turn, would be billed by the City via their quarterly utility bills. The first bill will be sent in April to cover the cost of refuse service for the first quarter of 2009.

Michele Ribant reported that the City is working on establishing a place within each trash enclosure for recycling of cardboard and paper. The Subcommittee emphasized how important it will be to educate the downtown business owners on the value of recycling.

Michele Ribant informed the Subcommittee that a letter will be sent to each property owner that is to participate in the downtown common refuse service program and that they will have an opportunity to verify that the information is correct before the financial spreadsheet for the program is finalized. Todd Blake informed the Subcommittee that the City Council will be voting in December on an ordinance that will authorize the common refuse service for downtown Fremont.

Lon Vredevelde suggested that it be made clear on the spreadsheet that the rates are quarterly and not monthly. Lon Vredevelde also indicated that this matter does not have to be presented at a meeting of the full DDA; but rather, the DDA can be informed via e-mail.

A motion was made by Becky Laing Austin, seconded by Ron Vliem and carried to approve the formula used to determine the rates for the Downtown Common Refuse Service.

Adjournment

There being no further business of the Subcommittee, the meeting adjourned at 3:45 PM.