

**City Staff's Action Memo**  
**For the 8/16/2010 Regular City Council Meeting**

Agenda Items	Enclosure(s)	Summary Comments	Administration Recommendation
2.1	<ul style="list-style-type: none"> <li>• Letter from Daughters of the American Revolution</li> <li>• Proclamation</li> </ul>	The Whispering Pines and Prairie Chapter of the National Society of the Daughters of the American Revolution in Fremont, has requested the City adopt a Proclamation declaring September 17-23 <sup>rd</sup> as "Constitution Week." There request is to honor the drafting of the Constitution of the United States of America at the Constitutional Convention 220 years ago.	Confirm Proclamation
3.2	Letter from Fremont Area Chamber of Commerce	The Fremont Area Chamber of Commerce (FACC) is proposing to host an event in the Market Place Pavilion called the "Harvest Festival Beverage Tent" on 10/2/10. The event is similar to the one held during the 2009 Harvest Festival. FACC will use Kent Beverage to supply Michigan Beers/Wine. FACC will also hire private security at the request of Chief Deur. Live music is also a possibility until 11pm. Staff recommends that any live music be agreeable to all ages and kept to a reasonable volume.	Allow use of the Market Place Pavilion for the Harvest Festival Beverage Tent
3.3	Overhead Power Line Easement Agreement & Drawing	Per the NC Fair Board's request, Consumers Energy has proposed to install an overhead power line in the Newaygo County Fairgrounds. The line would connect on Stewart Ave at the main entrance and follow west approximately 330' and turn south behind the grandstand for approximately 600'. The proposed lines would supply power to an underserved area of the Fairgrounds.	Authorize CM to sign Easement Agreement with Consumers Energy for overhead power line installation in the Fairgrounds
3.4	<ul style="list-style-type: none"> <li>• Letter from Paradigm</li> <li>• <u>Change Order #1</u></li> </ul>	The City's DPW Garage Project recently required additional excavation totaling \$9,591.23 in charges, but the project also experienced a change in the HVAC system installation, reducing the cost by \$6,000. Overall, a change order in the amount of \$3,591.23 is needed.	Approve CO #1
8.1	None	With the recent passing of Councilman Larry Breuker, Council must declare a vacancy and discuss the filling of that vacancy.	Declare Vacancy

C = Consent Item    CC = City Council    CM = City Manager    Mtg. = Meeting    Agr. = Agreement    Res. = Resolution    Ord. = Ordinance