

**DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
FAÇADE / HISTORIC PRESERVATION SUBCOMMITTEE
MEETING MINUTES**

Monday, July 27, 2009

3:00 PM – 4:00 PM

**Fremont City Hall
City Council Chambers**

Call to Order

The Façade/Historic Preservation Subcommittee meeting was called to order at 3:06 p.m.

Members Present:	Marianne Boerigter	Director, Newaygo County Council for the Arts (chair)
	Bonnie Erber	DDA Marketing Subcommittee Chair
	Peter Lance	Community Member
	James Rynberg	Fremont City Mayor
	Ron Vliem	Executive Director, Fremont Area Chamber of Commerce
Members Absent:	Gerry Rich	Downtown Property Owner
Staff Present:	Michele Ribant	Neighborhood & Economic Development Director

Consideration of Fremont Façade Funding Request – 48 W. Main Street (Stariha Law Offices)

Marianne Boerigter reminded the Subcommittee that at their last meeting the Subcommittee recommended approval of façade improvements to all four facades of the building located at 48 W. Main Street. She said that the applicant was going to make some changes to the front and rear facades based upon the Subcommittee’s feedback and that she had been given the latitude to approve the revised plan if appropriate. She indicated that the work to be performed on the front and rear facades had changed substantially, so it was decided to bring the proposal forward again. It was mentioned that the side facades would be improved as was recommended for approval at the last meeting. The work to be performed and the amounts requested for the two side facades are as follows:

Work Performed: Side façade (east)

- Clean and tuck point brick
- Replace brick

Amount requested: \$745.00

Work Performed: Side façade (west)

- Tuck point open joints
- Clean brick

Amount requested: \$280.00

Patty Carpenter, representative of the owner, explained that the proposal for the front and rear facades are now as follows:

Work Performed: Front Façade

- Paint all trim work (color: Hunter Green)
- Remove signs and clean brick
- Install awnings (Fern Sunbrella Style #4671)
- Clean & tuck point brick
- New steel or wood door with oval glass

Amount requested: \$2,565.00

Work Performed: Rear Façade

- Clean & tuck point brick
- Replace old brick
- Paint trim on door & window (color: Hunter Green)
- Remove existing canopy and stairway
- Add new canopy over windows on second floor
- Remove shed & exterior lighting fixtures
- Move air conditioner to ground level and screen

Amount requested: \$3,582.50

Old Total Amount Requested: \$7,960.50

New Total Amount Requested: \$7,172.50

A motion was made by Bonnie Erber, seconded by Mayor Rynberg and carried to recommend to the full DDA funding through the Fremont Façade Improvement Program in the amount of \$7,172.50 for work to be performed on all four facades of the building located at 48 W. Main Street and that the façade improvements include the ones detailed above.

Consideration of Fremont Façade Improvement Funding Request – 8 East Main Street (Russell E. Price, P.C.)

Marianne Boerigter indicated that Russ Price, owner of the building at 8 East Main Street, is requesting \$476.00 for the replacement of two upstairs windows on the front façade. She said he will replace them with new thermopane windows and new trim.

A motion was made by Ron Vliem, seconded by Bonnie Erber and carried to recommend to the full DDA approval of the request for funding through the Fremont Façade Improvement Grant Program in the amount of \$476.00 for the replacement of two upstairs windows on the front façade with new thermopane windows and new trim for the property located at 8 East Main Street.

Consideration of Fremont Façade Improvement Funding Request – 3 W. Main Street (Hair by Joan & Co.)

Ron Vliem explained that Hair by Joan & Co. is requesting \$595.50 for replacement of four windows, two on the west side façade and two on the rear façade, all on the second floor. He said they plan to remove old steel bars on the outside of each window and discard them. He indicated that the replacement windows will be vinyl, and they will be trimmed with aluminum.

A motion was made by Mayor Rynberg, seconded by Peter Lance and carried to recommend to the full DDA approval of the request for funding through the Fremont Façade Improvement Grant Program in the

amount of \$595.50 for four new windows with aluminum trim, two on the west side façade and two on the rear façade, all of which are on the second floor at the property located at 3 W. Main Street.

Ron Vliem abstained from the vote due to a conflict of interest.

Consideration of Fremont Façade Improvement Funding Request – 10 W. Main Street (Vacant – owned by the City of Fremont)

Bryan Gruesbeck, City Manager, explained that the City of Fremont is reconstructing the rear façade of the property it acquired at 10 W. Main Street. He indicated that the City wants the work performed to eliminate a safety hazard and to prevent further damage to the existing structure and to neighboring structures. Mr. Gruesbeck said the City is requesting \$5,500.00 for the new brick that will be laid.

A motion was made by Bonnie Erber, seconded by Ron Vliem and carried to recommend to the full DDA approval of the request for funding through the Fremont Façade Improvement Grant Program in the amount of \$5,500.00 for the cost of brick and its installation on the rear façade at 10 W. Main Street.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.

Adjournment

There being no further business of the Subcommittee, the meeting adjourned at 4:46 p.m.